

Regular Board Meeting Minutes

September 26, 2025

Pizza Ranch in Grinnell, IA

President Lucas Gonyier called the regular meeting to order at 11:42 am. Officers present were President Lucas Gonyier, 1st Vice President Adam Coyle, 2nd Vice President Hollie Bergus, 3rd Vice President Todd Nathem, Secretary Nick Lindberg, Treasurer Merdith Clark, and Sergeant-at-Arms Michelle Metzger.

Motion to approve the agenda made by Hollie, seconded by Adam; all ayes. Motion to approve the 8-21-25 Regular Meeting Minutes made by Michelle, seconded by Todd; all ayes.

No Announcements. Officer reports were presented.

Lucas reported that he had updated lowACE's information with the Iowa Secretary of State to show him as the new registered agent; the home office address will be updated as soon as the proper form(s) are located for submission. He has also formally requested a free International Code Council chapter banner since lowACE is now an official chapter. Lucas will finalize fall conference speaker Ceci Muela's lodging. Lastly, he and Hollie sat in on a Region III meeting and reported that lowACE may qualify for membership. He will investigate benefits.

Meredith reported \$23,344.74 in lowACE financial accounts. There has been no update from H&R Block regarding their work to resolve outstanding tax-exempt status issues. Lucas offered to call them as well to keep them accountable. Michelle advised the Board to look into insurance to cover the Board when issues like this arise. Motion by Nick, second by Adam to approve the Treasurer's Report; all ayes.

Adam reported that the Ceci Muela contract has been finalized. Discussion was held regarding minor changes to the proposed conference schedule. Board is open to replacing one class with a Code Enforcement Solutions Q&A roundtable. Motion by Hollie, second by Adam to waive the conference registration fee for speaker Al Pansegrau; all ayes. Adam will send out catering information for Board selection, and he will also seek clarification of beverage provisions. Adam thanked Lucas for his assistance.

Hollie reported that she has completed the mental health webinar CEU certificates; she will send them over the next week. Members who attended the webinar praised Jeanetta Nieuwsma's presentation; Board will consider asking her to present more classes. Hollie reminded Lucas/Adam that information is still needed from Ceci in order to finalize CEU accreditation.

Todd was unable to provide a membership count due to internet outages prior to the meeting.

Michelle reported that the legislature was still adjourned sine die. She added that the Iowa League of Cities has placed our fall conference on their event calendar. The Board appreciates Mickey Shields and the ILC.

Nick converted the new logo pdfs into image files for easier use. He also updated the agendas and minutes for 2025, but he still needs to be sent January's as that was prior to his involvement on the Board. He asked for clarity on whether or not everyone on the Board should have full access to the Facebook administration controls given current limitations. Board directed that the president and secretary can have full access with others being given it as needed.



lowACE
IOWA ASSOCIATION OF
CODE ENFORCEMENT

iowace.starchapter.com

Mailing

President Lucas Gonyier
350 W 6th St, Suite 312
Dubuque, IA 52001

Phone

O: 563-690-6098
C: 563-581-3692

Email

Lgonyier@
cityofdubuque.org

Facebook

[Facebook.com/iowace2](https://www.facebook.com/iowace2)

Unfinished Business. The Board received two fall conference award nominations: Code Enforcement Officer of the Year and Creative Ideas in Code Enforcement. Motion by Hollie, second by Todd to extend nominations until October 10th; all ayes.

Discussion was held regarding conference swag and merchandise ideas. Motion by Todd, second by Hollie to reaffirm the allocation of \$1,500 for the purchase of conference swag; all ayes. Motion by Todd, second by Michelle to allocate \$2,500 for the purchase of merchandise to sell; all ayes. Motion by Hollie, second by Nick to have lowACE pay for no more than 2 lowACE shirts with the new logo for each current board member; all ayes. Board indicated that it will also work to expand the items it offers for sale to better appeal to women in code enforcement.

No New Business. Adam had to leave at 12:58 pm.

The Board discussed options for the next regular meeting. The next regular board meeting will be held on **October 17, 2025**, location to be determined, but likely in Grinnell.

Motion by Nick, second by Hollie to adjourn at 1:05 PM; all ayes.