



IowACE Special Meeting Minutes
March 12, 2025

President Adam Coyle called the Zoom meeting to order at 8:34 AM. Officers present were Adam Coyle (President), Lucas Gonyier (1st Vice President), Hollie Burgus (2nd Vice President), Michelle Metzger (Sergeant at Arms), and Nick Lindberg (Secretary). Also present was guest Meredith Clark. Todd Nathem (3rd Vice President) was absent. The Treasurer position was vacant.

Motion by Michelle, second by Lucas to approve the agenda with the amendment of advancing new business items ahead of announcements and unfinished business; all ayes, one absent.

Discussion was held regarding appointing Meredith Clark to fill the vacant lowACE Treasurer position. Michelle asked Meredith if she has the time to serve on the board; Meredith affirmed and provided some information about herself. Motion by Michelle, second by Nick to appoint Meredith Clark to fill the vacant lowACE Treasurer position; roll call vote, all ayes with Todd Nathem absent.

Discussion was held regarding authorizing Meredith Clark to have access to lowACE accounts. Motion by Hollie, second by Nick to authorize Meredith Clark to have access to all lowACE bank accounts and other accounts necessary to carry out her official duties as Treasurer; all ayes, one absent.

Discussion was held regarding venues for the fall conference. The City of Des Moines advised the board that if the conference is held locally, all of their members would be able to attend; however, if the conference required travel to another part of the state, only half would be able to attend due to budgetary constraints. Adam informed the board that he and Nick visited the Hilton Garden Inn at Jordan Creek and Drury Inn in West Des Moines to assess their ability to accommodate our conference needs. Adam and Nick recommended Hilton Garden Inn due to Drury Inn having less space and fewer conference amenities. Adam informed the Board that Hilton Garden Inn said November 3rd through 6th was available; however, they could make November 6th and 7th work if we agreed to be out by approximately 1 PM on Friday to allow them to clean and prepare for another event. Motion by Michelle, second by Hollie to approve Hilton Garden Inn in Jordan Creek as the location of the lowACE fall conference with the tentative dates of November 6th through 7th; all ayes, one absent. Adam asked if the dates could be considered open-ended due to the potential of conflicting events; the board did not object. Either Adam or Lucas will reserve.

Lucas had to depart at 8:52 AM.

Open discussion was held. Michelle stated she added a few photos to the lowACE informational trifold meant to advertise our organization to new cities. Michelle also suggested specifically targeting cities over 8,000 in population due to smaller cities having less funding options. Meredith mentioned that Iowa Prison Industries does a lot of low-cost custom printing. Michelle requested that the lowACE advertising infographic be included on the next agenda; Nick affirmed. Conversation shifted to the free training coming up involving Linda Pieczynski, slated for April 28th from 1-4pm. It was noted that Linda has her own Zoom and will be able to host.

Nick reminded the Board that the next meeting will be at La Carreta Mexican Restaurant in Marshalltown on March 28, 2025, at 11 AM. Hollie will send out a calendar invite.

Meeting adjourned at 9:02 AM.