



February 21, 2025

IowACE Regular Meeting Minutes – Urbandale Pizza Ranch

- **CALL TO ORDER** – 11:34 AM
 - **ROLL CALL OF OFFICERS** – February 21, 2025
 - Adam Coyle – President - Present
 - Lucas Gonyier – 1st Vice President - Present
 - Hollie Burgus – 2nd Vice President - Present
 - Todd Nathem -- 3rd Vice President - Present
 - Vacant -Treasurer
 - Michelle Metzger – Sergeant of Arms – Present
 - Veronica Hermosillo – Secretary
- **MEMBERS ABSENT** – None
- President Coyle suggested to the Board that we move New Business up to just after Members Absent on today’s agenda. Metzger made a motion to approve and Nathem seconded the motion. All members present voted aye and the motion carried.
- **NEW BUSINESS** – Nick Lindberg from City of West Des Moines is in attendance today seeking approval to join the board as the new Secretary. Mr. Lindberg has served on the City Council for Casey, IA for 4 years and is the current Mayor of Casey, IA. He also currently works as a Community Compliance Specialist for the City of West Des Moines, IA. He is very organized and has taken meeting minutes in the past. Nathem made a motion to approve Nick Lindberg to be our new Secretary on the Executive Board. The motion was seconded by Gonyier. All members present voted aye and the motion carried.
- **PREVIOUS MEETING MINUTES APPROVAL** – Metzger made a motion to approve the previous meeting minutes. The motion was seconded by Nathem. All those in attendance voted aye and the motion passed.
- **ANNOUNCEMENTS** Metzger passed her IZC test and now holds a Zoning Inspector Certificate. Gonyier has joined 2 AACE committees.
- **REPORTS OF OFFICERS**
 - Treasurer’s Report – Old Account has \$3961.70. All reoccurring payments have been transferred to the new bank account. The new account has \$20,545.49. Quick Books went from monthly fee to annual. It has been integrated with Star Chapter. Gonyier made a motion to approve the treasurer’s report, seconded by Metzger. All those in attendance voted aye to approve and the motion passed.
 - Conference Committee - Gonyier presented the Board with 7 possible locations for our 2025 Fall Conference with pricing on everything from food, AV, to room rates. Burgus will reach out to City of DSM to see if they would be able to attend if the conference was not in Central Iowa. We will schedule a zoom meeting to vote on location and dates. Looking at the 1st Thursday and



Friday in November and the 2nd Thursday and Friday in November. We discussed the possibility of building the 2026 membership fee into the 2025 Fall Conference fee. No action was taken at this time. Burgus advised the board that Linda Pieczynski is available for a virtual class either full day for \$1400 or half day for \$700 in April. After discussion, Gonyier made a motion to hire Linda Pieczynski for half a day training and charge the membership \$0 and non-members \$50. Nathem seconded the motion. All those in attendance voted aye and the motion passed. Burgus will reach out to Linda and finalize this class.

- Membership Committee – Nathem advised the board that we now have 90 paid members.
- Education/Certification Committee – n/a
- Legislative Committee – Metzger advised the board that SSB1108 was introduced to the State. This is a bill for an act relating to county and city landscaping regulations in commercial zones. It would prohibit cities and counties from enforcing landscaping regulations for new commercial developments.

● **UNFINISHED BUSINESS**

- ICC Chapter Application Update - Gonyier submitted the application and is waiting for a reply. This will give money towards education and leadership training.
- Budget progress – Coyle and Gonyier will need to work on this.
- StarChapter – Burgus will add Lindberg to Star Chapter as an administrator.
- Award program development – Coyle presented the Board with an outline of the awards program. The Board agreed that this needs to be out to our membership earlier than last year to gain more participation. After discussion, Metzger made a motion to approve up to a maximum of \$800 toward registration fee for the winner of each award category to attend the Annual AACE conference or for one lowACE annual membership for the following year and one admission to an lowACE conference.
- Discussion and possible action on Board Approval to transfer remaining funds from old bank account to the new bank account and close the old one. No discussion was needed. Metzger made a motion to approve the transfer of funds from old bank account to the new bank account and close the old account. Gonyier seconded the motion and the motion passed.
- Discussion and possible action on By-law changes and have a date to send those out to the membership. This will be something we do via email.
- Discussion & possible action on additional trainings online or in person. We discussed and voted above.
- Discuss what lowACE memberships include and if we want to offer more, do we have the volunteers to make it happen. No Discussion

● **NEW BUSINESS** – Moved to under Members Absent.

● **OPEN DISCUSSION** – We may have the annual meeting in May and do it virtually so more members can attend. We had no one outside of the Executive Board attend last year's annual meeting.

● **NEXT MEETING** – March 28, 2025 at 11 AM, location TBD

● **ADJOURNMENT** – Lindberg made a motion to adjourn the meeting. Nathem seconded the motion and the motion passed and the meeting was adjourned.