



July 25, 2025 @ 11:00 AM

lowACE Regular Meeting Agenda

Pizza Ranch, Marshalltown, IA

- **CALL TO ORDER**

- **ROLL CALL OF OFFICERS** (Present / Absent)
 - Lucas Gonyier – President (Term Expires 2027)
 - Adam Coyle – 1st Vice President (Term Expires 2027)
 - Hollie Burgus – 2nd Vice President (Term Expires 2026)
 - Todd Nathem – 3rd Vice President (Term Expires 2026)
 - Nick Lindberg – Secretary (Term Expires 2027)
 - Meredith Clark – Treasurer (Term Expires 2026)
 - Michelle Metzger – Sergeant-at-Arms (Term Expires 2026)

- **APPROVE AGENDA**

- **APPROVE MINUTES** (6-27-25 Regular Meeting)

- **ANNOUNCEMENTS**

- **REPORTS OF OFFICERS**

- President's Report – Monthly Updates
- Treasurer's Report – Financial Updates & Motion to Approve Treasurer's Report
- 1st VP's Report – Conference Committee
- 2nd VP's Report – Education/Certification Committee
- 3rd VP's Report – Membership Committee
- Sergeant-at-Arms Report – Legislative Committee
- Secretary's Report – Other Updates or Requests
 - Motion to Approve Publication of Updated By-laws as Amended at 2025 Annual Meeting

- **UNFINISHED BUSINESS** (Updates and Possible Action)

- ICC Chapter Status Update (Membership Benefits, Course Options, etc.)
- Creation of New Logo & Ordering Merchandise
- Fall Conference Planning (Speakers, Marketing, Merchandise (SWAG), Etc.)
 - Establishing a SWAG Raffle
 - Offering Discounted lowACE Shirt with Fall Conference Registration
- Reestablishing a Social Media Presence – New lowACE Email and Social Accounts
- H&R Block Account Reconciliation Update / Hiring Accountant for Audits, Taxes, Etc.
- Hiring a Registered Agent or Attorney to Establish a Permanent Address

- **NEW BUSINESS** (Review and Possible Action)

- Virtual Check-In Planning (Tuesday, August 26, 2025; 8:15 am to 9:00 am)
- September 3-Hour Virtual Seminar/Training Planning: Mental Health & Warning Signs (No date, time set yet)

- **OPEN DISCUSSION**

- **SETTING TIME & DATE FOR NEXT MEETING** – Thursday, August 21, 2025 @ 11am @ TBD (set last meeting)

- **ADJOURNMENT**