



July 22, 2022

## IowACE Regular Meeting Agenda – City of Des Moines Armory

- **CALL TO ORDER**

- **ROLL CALL OF OFFICERS – July 22, 2022 – Call to order at 1:30 pm**

- Scott Clyce – President
    - Luke Maloney – 1<sup>st</sup> Vice President - Absent
    - Adam Coyle – 2<sup>nd</sup> Vice President - Absent
    - Dan Grauerholz -- 3<sup>rd</sup> Vice President
    - Bryan Davis -Treasurer
    - Eric Boike – Sergeant of Arms
    - Hollie Burgus – Secretary

- **MEMBERS ABSENT** – Luke Maloney (misunderstanding with Zoom), Adam Coyle absent

- **SPECIAL GUEST**- Teresa Lancaster Iowa Falls Building Official- We spend time speaking to her about each city entity we represent, and our code enforcement practices. Gave her some ideas and best practices to improve her enforcement process.

- **PREVIOUS MEETING MINUTES APPROVAL** – Tabled until August meeting.

- **ANNOUNCEMENTS**- None

- **REPORTS OF OFFICERS**

- **Treasurer’s Report** - \$15218.66 in the bank. We need to pay AACE and \$990 to (unable to recall). Dan made a motion to approve the treasurer’s report. Eric 2<sup>nd</sup> the motion. Motion passed.
  - **Conference Committee** – Luke sent email with 3 proposed locations. We discussed them briefly and will communicate via email on final decision.
  - **Membership Committee** – We now have 70 active members.
  - **Education/Certification Committee – Adam sent email:** “The one thing I want to get lined up is an online free virtual class for sometime in August. We discussed doing one for Energy Code, but I need the contact information for whoever was discussed as a person who could do that class. I also need a decision on the method we will present the online class, whether it is through Zoom or Star Chapter. I would want to set up a trial run maybe two weeks out from when we have the class so we can make sure we can run it as smoothly as possible. I am willing to moderate it and/or provide a space if needed for an instructor to set up and present the class. Just want to get the ball rolling on this.
  - **Legislative Committee** – Nothing to report

- **UNFINISHED BUSINESS**

- **Conference Planning** – We need to start lining up speakers once we finalize the location. We could reach out to the gentleman who does energy code as a possible speaker. Maybe Mickey Shields from Iowa League of Cities to speak himself or give us ideas.
  - **Conference CEU Certificates** - Done



- **Non-Profit Status-** Dan is working with Heather Taminga and process is almost complete.
- **Portable Tablets** – We briefly discussed the need for a tablet or 2 for board members to use so we can pull up in real time Star Chapter and other things to use during meetings and/or events.
- **Star Chapter** – Once we get the non-profit status taken care of we can start using for conference registration. We all need to log in and use it as much as we can to familiarize ourselves with the program.
- **NEW BUSINESS-** We need to create a budget. Bryan and Hollie will work on this. Also Hollie will compile a list of Board Member contact info.
- **OPEN DISCUSSION** - none
- **ADJOURNMENT-** We voted to have the next meeting on August 26, 2022 at Pizza Ranch in Urbandale at 11 am. Eric made a motion to adjourn and Bryan 2<sup>nd</sup> the motion and motion passed.