



April 16,2021

## IowACE Regular Meeting Minutes

- **CALL TO ORDER**

- **ROLL CALL OF OFFICERS – April 16, 2021**

- Scott Clyce – President - present
- Luke Maloney – 1<sup>st</sup> Vice President - present
- Vacant – 2<sup>nd</sup> Vice President
- Vacant -- 3<sup>rd</sup> Vice President
- Bryan Davis -Treasurer - absent
- Eric Boike – Sergeant of Arms - absent
- Hollie Burgus – Secretary - present

- **MEMBERS ABSENT**

- Bryan Davis, Eric Boike

- **GUEST** StarChapter Representative Kattie Ketter

- Star Chapter offers an online portal for everything we need for our organization. It offers a website, email, registration for events, membership cards, name badges for events, merchandise tab to keep track of our inventory and sell our items, etc. We would be assigned a project manager to walk us through the set up and maintenance of the portal. The cost is \$699 for the initial set up and \$83 per month. She will take off \$100 if we decide by the end of April.

- **PREVIOUS MEETING MINUTES APPROVAL**

- Previous minute approval motion by Maloney, second by Burgus, motion carried

- **ANNOUNCEMENTS** - none

- **REPORTS OF OFFICERS**

- **Treasurer's Report** – tabled to next meeting per Davis's absence
- **Conference Committee** – will speak under new business
- **Membership Committee** – nothing to report
- **Education/Certification Committee** – nothing to report
- **Legislative Committee** – tabled to next meeting per Boike's absence

- **UNFINISHED BUSINESS**

- Discussed adding an lowAce merchandise link on website. – will discuss after Star Chapter presentation
- Maloney will research membership cards- still working on this
- Clyce is working on getting lowAce files on one platform, accessible to board members. Is looking into drop box platform. – still working on this



- We will need to discuss and weigh the pros and cons of the software and if it fits our budget so we will have to put it back on the Agenda for May (so its discussed without the Rep) but it can be put under our old business as todo for the research prior to May's meeting. -- Maloney, Clyce and Burgus all agree that this is a wonderful product and the benefits are vast and would allow a more cohesive way for the board to provide the best possible experience for its current members and potential members. Will discuss with Boike and Davis.

- **NEW BUSINESS**

- after action review of webinar. – Clyce, Maloney and Burgus agree that the webinar had good content as well as good attendance. Burgus will draft some sort of survey to attach to the certificate emails moving forward to allow members/attendees to provide feedback as well as ideas for future webinar topics
- Brainstorm/planning next webinar – Starting in November we will discuss the next in person conference. We discussed the possibility of hosting it at Prairie Meadows as the last one was scheduled but cancelled.
- Awards discussion – we discussed annual officer of the year, term served awards and certificates for short timers. Burgus will keep track of when officer dates come due
- Nomination Jesse Torres for Executive Board – Will reach out to Jesse to see if he is serious about re-joining the board. No other nominations have been presented at this time.
- Executive Board Annual Dinner Planning – We voted to invite Richard Bright to our annual dinner. It passed 3-0. We have not decided on a date or time but did decide it should be any time after the first of May.

- **OPEN DISCUSSION**

- **ADJOURNMENT**

- Next Meeting – May 14, 2021 1:30 pm
- Adjourn – motioned by Burgus, Second by Maloney. Ayes carry.