



February 24, 2023

IowACE Regular Meeting Minutes – Urbandale Pizza Ranch

- **CALL TO ORDER @ 11:42 AM**
 - **ROLL CALL OF OFFICERS – February 24, 2023**
 - Scott Clyce – President - Present
 - Adam Coyle – 1st Vice President - Present
 - Hollie Burgus – 2nd Vice President - Present
 - Dan Grauerholz -- 3rd Vice President - Absent
 - Teresa Lancaster – Treasurer - Absent
 - Eric Boike – Sergeant of Arms – Present via Phone
 - Vacant – Secretary
- **MEMBERS ABSENT** – Dan Grauerholz, Teresa Lancaster
- **SPECIAL GUEST** – Michelle Metzger, Urbandale Code Enforcement – Adam Coyle made a motion to appoint Michelle Metzger to the vacant secretary position. Eric Boike made a 2nd to the motion. Motion carried. Eric Boike left the mtg via phone.
- **PREVIOUS MEETING MINUTES APPROVAL** – Motion made by Adam Coyle to approve the minutes of the previous meeting. Eric Boike made a second to the motion. Motion carried.
- **ANNOUNCEMENTS**
- **REPORTS OF OFFICERS**
 - Treasurer’s Report – Bryan retired, gave PW for Constant Contact to Adam Coyle. Adam Coyle will be put on the bank account and Bryan Davis will be taken off today.
 - Conference Committee – see notes below under Unfinished Business
 - Membership Committee – Currently have 85 members
 - Education/Certification Committee – Hollie will make sure to email Tana Bryant 14 days prior to the conference to get classes approved for CEU’s.
 - Legislative Committee
- **UNFINISHED BUSINESS**
 - Non-Profit Status update – will email Dan to find out status
 - Budget progress – Adam Coyle suggested his wife as an option for a 3rd party accountant to help us get started on the budget process
 - StarChapter – on hold. Hollie Burgus moved all non-members to member status
 - Spring Conference- Scheduled for April 20 & 21, 2023 at Prairie Meadows. The deposit has been paid. Still need 6 speakers. Adam offered to speak as well as Michelle Metzger. Last year we charged \$180 for the conference. This year Adam Coyle made a motion to have the following charges: \$225 for members, \$275 for non-members with membership enrollment, and \$265 for non-members. Michelle Metzger made a 2nd to the motion. Motion carried. We then decided to host a photo contest with 2 categories: craziest photo and best before and after photo. Adam Coyle made a motion to approve



swag as a give-a-way for the photo contest as well as \$50 Visa Gift Card for speakers and Ace Bucks at \$5 per question and 2 questions per session. Michelle Metzger made a 2nd to the motion. Motion Carried.

- Award program development – on hold
- Sponsorship/Grand writing - on hold
- Treasurer – Hollie will call Teresa to see her intentions (received an email with her resignation on 3/1/2023)
- Constant Contact – Adam Coyle now has the password
- **NEW BUSINESS** - None
- **OPEN DISCUSSION** - None
- **NEXT MEETING** – March 23, 2023 at 11 AM at Pizza Ranch in Urbandale. April 6, 2023 at 11 AM at Pizza Ranch in Urbandale.
- **ADJOURNMENT** – Adam Coyle made a motion to adjourn at 12:49 PM. Michelle Metzger made a 2nd to the motion. Motion Carried.