



January 20, 2023

IowACE Regular Meeting Minutes – Urbandale Pizza Ranch

- **CALL TO ORDER**

- **ROLL CALL OF OFFICERS – January 20, 2023 – Call to Order at 11:30 AM**

- Scott Clyce – President - Present
- Vacant – 1st Vice President
- Adam Coyle – 2nd Vice President - Present
- Dan Grauerholz -- 3rd Vice President - Present
- Vacant -Treasurer
- Eric Boike – Sergeant of Arms - Present
- Hollie Burgus – Secretary - Present
- Teresa Lancaster – Assistant Secretary - Absent

- **MEMBERS ABSENT** – Teresa Lancaster

- **PREVIOUS MEETING MINUTES APPROVAL** – Dan Grauerholz made a motion to approve the previous meeting minutes. Eric Boike made a second to the motion. Motion Carried.

- **ANNOUNCEMENTS** – Nothing

- **REPORTS OF OFFICERS**

- Treasurer's Report – N/A Bryan retired but will assist until the conference in April 2023. Scott Clyce appointed Adam Coyle to be on the account and to remove Bryan Davis.
- Conference Committee – N/A Luke resigned due to taking a Board position with IABO
- Membership Committee – There are a few new hires at the City of Des Moines and Dan will get them to join. There are a lot of movements being made there due to retirements as well. He will get as much membership information he can from Bryan. There are approximately 80 members.
- Education/Certification Committee – Nothing new to report (see Spring Conference under unfinished business for what we discussed)
- Legislative Committee – Nothing to report

- **UNFINISHED BUSINESS**

- Non-Profit Status update – Dan G. advised that everything has been submitted. He is just waiting on the final word.
- Budget progress – Adam got a document showing AACE's budget and will send to us all so we can get started on ours.
- StarChapter – Hollie will take over. Most of the members are listed as Non-members.
- Annual Executive Board Dinner – We collectively decided on February. We will invite Luke and Bryan since we were supposed to do this in November of 2022. We will email to get a date locked down.
- Spring Conference – Adam stated we need to get serious about getting speakers for the upcoming conference. Some ideas for speaking topic are: Verbal Judo, situational awareness, zoning. Adam will



get in touch with the WDSM police to see if they can assist with situational awareness class. He will also be the liaison between IowACE and the Conference Center at Prairie Meadows moving forward. Scott will forward the conference contract to Adam to review as well as the previous conference meal link for food decisions. There was a discussion and decision to have the conference cost for members remain the same for the upcoming conference. We then discussed the fact that some cities may not be willing to pay for out of town hotel rooms for Board members if we need to be there the night before the conference. Dan G made a motion for the IowACE Board to pay for its executive board to stay in the hotel the night before the conference if their municipality will not. Eric B. made a second to the motion. Motion Carried. We then discussed the possibility of having 1 or 2 of the speakers be virtual if they aren't able to travel to the conference to speak. This may incur a cost. (I am unsure who said they would look into the cost)

- Award program development – On Hold
- Sponsorship/Grand writing – On Hold
- **NEW BUSINESS** – Dan G. made a motion to move Adam C from 2nd VP to 1st VP. Eric B. made a second to that motion. Motion Carried. Dan G then made a motion to move Hollie From Secretary to 2nd VP and to move Teresa L from Assistant Secretary to Secretary. Adam C. made a second to that motion. Motion carried.
- **OPEN DISCUSSION**
- **NEXT MEETING** – Our next meeting will be February 24, 2023 at 11 AM at Pizza Ranch in Urbandale
- **ADJOURNMENT** – Dan G made a motion to adjourn the meeting. Adam C made a second to that motion. Motion carried and meeting adjourned at 12:31 PM.