



January 18, 2024

IowACE Regular Meeting Minutes – Zoom

- **CALL TO ORDER**

- **ROLL CALL OF OFFICERS – January 18, 2024 – Call to Order at 11:30 AM**

- Adam Coyle – President - Present
- Greg Buelow – 1st Vice President - Present
- Hollie Burgus – 2nd Vice President - Present
- Todd Nathem - 3rd Vice President - Present
- Vacant -Treasurer
- Michelle Metzger – Sergeant of Arms - Absent
- Veronica Lujan – Secretary - Absent

- **MEMBERS ABSENT** – Michelle Metzger, Veronica Lujan

- **PREVIOUS MEETING MINUTES APPROVAL** – Coyle advised that the previous meeting minutes must state that Greg Buelow will be added to the IowACE bank account. Nathem made a motion to approve the previous meeting minutes with the addition of adding Greg Buelow to the bank account. Burgus made a second to that motion. All those in attendance voted aye and the motion carried.

- **ANNOUNCEMENTS** – Nothing

- **REPORTS OF OFFICERS**

- Treasurer’s Report – Coyle advised the board that there was \$18,767.78 in the account. Recent expenditures include: \$225 to Sue Clyce for her assistance in the Treasurer role which has ended, \$30 and \$56.13 to Intuit, \$1200 to AACE, \$9.95 for the website fee processing feature, and \$90 to Quikbooks. This left \$17,224.30 in the account. Nathem made a motion to approve the treasurers report as given. Burgus made a second to that motion. All those in attendance voted aye and the motion carried.
- Conference Committee – Burgus advised that Jessica Grove, Pam Logsdon, and Rich Nesmith got rave reviews on the evaluation sheets that attendees filled out from the recent conference. She will scan and email all evaluations to the board prior to the next meeting. Buelow suggested that we hold a spring conference that is ½ day or 1 day with a low fee to break even yet provide CEU’s. We could push out the invitation to all people listed in Star Chapter, having one fee for members, and a different fee for non-members. He also made the comment that IowACE conferences are mostly attended by City of DSM members. We need to try to reduce costs somehow. Nathem and Buelow will look into a speaker to mimic the IABO conference which is \$75 for 6 hours. Buelow advised that we need to plan ahead for the Fall conference. One idea is to get a 1 day online class to push out to members and allow feedback. Then maybe have a pre-recorded webinar. The AACE national conference is October 21-24th in Oklahoma.



- Membership Committee – Burgus will reach out to smaller communities to try and gain new membership. AACe Memberships have all been paid. When new members register, send Coyle an email and he will reach out to AACE to register as well.
- Education/Certification Committee – See Conference Committee above.
- Legislative Committee – Nothing to report
- **UNFINISHED BUSINESS**
 - Non-Profit Status update – We need to make sure we do the annual tax filing to retain our non-profit status.
 - Budget progress – Coyle started looking over Quickbooks.
 - Star Chapter- Burgus will learn how to upload agendas and meeting minutes and get with Lujan to teach her.
 - Annual Executive Board meeting- We will hold one in April and invite everyone through Star Chapter.
 - Spring Conference – We will not hold a large spring conference in 2024
 - Award program development – Coyle is working on this.
 - Sponsorship/Grand writing – On Hold
- **NEW BUSINESS** – None
- **OPEN DISCUSSION**- We should think about what Goals we want to achieve with IowACE in 2024.
- **NEXT MEETING** – Our next meeting will be February 16, 2024 at 11:30 AM at Pizza Ranch in Marshalltown
- **ADJOURNMENT** – Buelow made a motion to adjourn the meeting. Nathem made a second to that motion. Motion carried and meeting adjourned.